

Instructions for the CAE Regional Hubs

for the 2021 CAE-CD Regional Outreach Competition 2021

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Helps us lead the nation in promoting and celebrating cybersecurity outreach activities that we all do. Calling all CAE Regional Hubs to participate!

Here are three simple steps for your regional hub in order to be responsive for the competition.

Step 1 – Please choose a representative from your region as the member of the Awards Committee; please submit the name and email of your representative to Dr. Wei Li via lwei@nova.edu and Dr. Xiuwen Liu via liux@cs.fsu.edu. The deadline for the submission is February 1st, 2022.

Note: The Awards Committee plans to meet during the last week of February 2022 (from 2/21-2/25) to score, rank, and decide the awards. Please make sure your representative is available to attend the meeting. The meeting will be via zoom.

Step 2 – Please collect and document of the outreach efforts by all of the members of your hub. <mark>The</mark> <mark>submission deadline of CAEs to Hubs is February 6th, 2022.</mark>

Please enable the committee members to provide talks to your hub members about the initiative and promote this in your newsletters. In addition, please work with your CAE member institutions for them to gather and submit the document of all their individualized outreach events during 2021 to your hub representative.

Step 3 – Please merge and submit the document of the outreach efforts by all of the members of your hub. The submission deadline of the Hubs to the Committee is February 13th, 2022.

In addition, please collect and aggregate all the work submitted by the CAE member institutions to document all the regional hub outreach events during 2021. Ensure to maintain the names of the CAE member institutions contributing. Also, you can nominate up to five CAEs from your region for the top individual CAE Outreach Award, where top three will be selected by the Award Committee.

Step 4 – Attend the Award Committee Meetings and the Award Celebration event during CAE Symposium in early June 2022.

Note: All regional hub representative who serve on the Award Committee will be listed on the CAE Community – Community of Practice (CoP) Cyber Defense page (<u>https://www.caecommunity.org/community-of-practice/cyber-defense</u>)

For CAE Institutions

Please reach out and coordinate with your CAE Regional Hub for outreach activities and submissions.

For further questions, please contact Dr. Wei Li via <u>lwei@nova.edu</u> and Dr. Xiuwen Liu via <u>liux@cs.fsu.edu</u>.